

ISTM 2010 Principals Retreat Booking Form

Full Delegate Price \$935 inc GST *(the delegate price does not include flights or accommodation)*

Section 1: Demographic Details

Surname

Given Name

Company

Position

Address

Dietary Requirements

- Vegetarian
 Gluten Free
 Other

Section 2: Accommodation

Please tick the appropriate accommodation property

All rates are per room, per night and include a full buffet breakfast - payment for accommodation will be settled with the Lodge on checkout (accommodation is not included in the registration price)

See the Cradle Mountain Lodge Website for more information on rooms www.cradlemountainlodge.com.au

Pencil Pine \$203.20

Spa Cabin \$235.20

Spa Suite \$294.20

Single

Double

Twin

Arrival Date:

Departure Date:

Payment of Accommodation will be settled with the Lodge on check out

Section 3: Activities & Social Functions

All dinners are inclusive for a full delegate, below are prices for accompanying persons

Thursday Dinner	\$121 inc GST	Name:
Friday Dinner	\$121 inc GST	Name:
Saturday Dinner	\$165 inc GST	Name:

Some activities are not included in the delegate price, please specify which activities you would like to participate in:

Friday walk	FREE	Name:
Saturday Walk	\$30 inc GST	Name:
Sunday Walk	\$115 inc GST	Name:

Item	Total Fee
Full Delegate	Total Fee: \$935
Additional Tickets Dinners	Total Fee:
Walking Activities tickets	Total Fee:
TOTAL PAYMENT ENCLOSED	

Cancellation Policy

Confirmation of your cancellation must be received in writing
Cancellations 90 - 31 days prior to the event 10% fee will apply
Cancellations 30 – 8 days prior to the event 50% cancellation fee will apply
Cancellation 7 days or less prior to the event 100% cancellation fee will apply
Cancellation of accommodation: it is at the discretion of the Cradle Mountain Lodge whether a cancellation fee on accommodation is required.
To cover all costs ISTM requires a minimum of 30 participants across the 4 day program.

Booking form

To book please return your completed booking form to:

Email: erin@istm.org.au

Fax: 02 9904 8409

Post: PO Box 129 Chatswood NSW 2057

Flights

Please note ISTM will not be booking flights on your behalf.

We do however recommend that you book the following flights to take advantage of the group transfer that has been organised as part of your paid conference package for all attendees from Launceston Airport to Cradle Mountain Lodge and return

Both Jetstar and Virginblue have direct flights to Launceston. ISTM recommend you book the following flights asap to link up with the group transfer

To Launceston Airport Thursday 11th March 2010

Jetstar

Departing Sydney Thursday 11th March 2010 12:50pm

Arriving Launceston Thursday 11th March 2010 14:35pm

Group Bus Transfer departs from Launceston Airport for the Lodge at 3pm 11th March

To Sydney Airport Sunday 14th March 2010

Virgin Blue

Departing Launceston Sunday 14th March 2010 15:25pm

Arriving Sydney Sunday 14th March 2010 17:00pm

Transfer departs from the Lodge for Launceston Airport at 12pm 14th March
